



# WELWYN HATFIELD

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Please ask for:  
Governance  
Services

3 July 2023

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on Tuesday 11 July 2023 at 6.30 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

## AGENDA PART 1

1. APOLOGIES

2. MINUTES

To confirm as a correct record the Minutes of the meeting held on 6 June 2023 (previously circulated).

3. PUBLIC QUESTION TIME AND PETITIONS

Up to thirty minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

4. ACTIONS STATUS REPORT (Pages 5 - 6)

Report of the Executive Director (Finance and Transformation) on the status of actions agreed at the last Cabinet meeting.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 11

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. ITEMS REQUIRING KEY DECISION

To consider the following items for decision in the current Forward Plan:

- (a) Disabled Adaptations Contract (Forward Plan Reference FP1178)  
(Pages 7 - 10)

Report of the Service Director (Resident and Neighbourhoods) on the adaptations contract.

- (b) Food Safety Service Plan for 2023/24 (Forward Plan Reference FP1185) (Pages 11 - 34)

Report of the Service Director (Resident and Neighbourhoods) on the food safety service plan for 2023/24 and the food sampling plan.

- (c) Capital Outturn 2022/23 (Forward Plan Reference FP1173) (Pages 35 - 46)

Report of the Executive Director (Finance and Transformation) on the capital expenditure and associated capital funding as at the end of March 2023.

- (d) Revenue Outturn 2022/23 (Forward Plan Reference FP1172) (Pages 47 - 78)

Report of the Executive Director (Finance and Transformation) on the revenue outturn position for the financial year 2022-23 and outlines the main variances from the original budget for both the General Fund (GF) and Housing Revenue Account (HRA).

- (e) Lemsford Village Character Assessment and Conservation Area designation (Forward Plan Reference FP1182) (Pages 79 - 80)

Recommendation from the meeting of Cabinet Planning and Parking Panel on the 22 June 2023 on the Lemsford Village Character Assessment and Conservation Area designation.

- (f) FP1183 Parking Enforcement (Forward Plan Reference FP1183)  
(Pages 81 - 84)

Report of the Executive Director (Place) on the Parking Enforcement Agreement.

8. TREASURY MANAGEMENT AND INVESTMENT STRATEGY ANNUAL REPORT 2022/23 (Pages 85 - 98)

Report of the Executive Director (Finance and Transformation) on the treasury management activity and prudential indicators for the 2022/23 financial year.

9. PERFORMANCE EXCEPTION REPORT - QUARTER 4 (2022-23) (Pages 99 - 108)

Report of the Executive Director (Finance and Transformation) summarises the corporate performance data on an exception basis for Quarter 4.

10. COUNCIL ACHIEVEMENTS LIST (JANUARY TO MARCH 2023) (Pages 109 - 112)

Report of the Executive Director (Finance and Transformation) on the council's key achievements and service improvements during Quarter 4 2022-23.

11. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

12. EXCLUSION OF PRESS AND PUBLIC

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Item 13 on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART II**

13. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors P.Zukowskyj (Leader) M.Holloway  
L.Chesterman (Deputy Leader) D.Jones  
S.Bonfante J.Quinton  
J.Broach

Senior Leadership Team  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Governance Services by email – [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**